

AGTV BJR Student Digital Use Policy

The AGTV is committed to eSafety and respects the privacy of our members, the BJR, exchange students and their families in Victoria and Bavaria.

We promote the safe, responsible and ethical use of digital media.

This Digital Use Policy refers to all forms of digital communication and applications that enable users to create and share content, to participate in social networking or other online communication.

Digital media is any form of media that uses electronic devices for distribution, and which can be used for the creation, viewing, modification and distributing content. Digital media encompasses commonly used software including websites, SMS, emails, social media, video conferencing, videos, and online advertising.

AGTV BJR exchange students must agree to abide by the Student Digital Code of Conduct.

When the exchange student signs the AGTV BJR Student Code of Conduct, they confirm they have read, understood and will abide by the **Student Digital Code of Conduct**.

Student Digital Code of Conduct

I agree to safe, responsible, and ethical user of digital communication by:

1. Respecting others and communicating with them in a supportive manner; never writing or participating in online bullying, and never supporting others in harmful, inappropriate or hurtful online behaviours (e.g. forwarding inappropriate messages, images, videos, memes etc)
2. Protecting my privacy; not giving out personal details, including my full name, telephone number, address, passwords or details which could lead someone to my identity.
3. Protecting the privacy of my host family, other exchange students and their families, my friends and others; and never posting or forwarding anyone's personal details, images, voice or videos without consent.
4. Carefully considering the content that I access, upload or post online; this is often viewed as a personal reflection of who I am and can influence what people think of me.
5. Talking to a trusted adult if I feel uncomfortable or unsafe online, or if I see others participating in or on the receiving end of unsafe, inappropriate or hurtful online behaviours.
6. Investigating the terms & conditions of use for any website or application (e.g. age restrictions, consent requirements). If my understanding is unclear, I will seek further explanation from a trusted adult.
7. Abiding by copyright and intellectual property regulations. If necessary, I will request permission to use images, text, audio, and video. I will obtain the consent of others prior to uploading their image, voice, or likeness.
8. Not interfering with the network systems and security at the host school or elsewhere, the data of another user, or attempting to log into a network with the username or password of another person.
9. Respecting the rules of my host family for using electronic devices (e.g. asking permission to use their Internet service, time spent in the home on digital devices, download limits).

eSafety: <https://www.esafety.gov.au/>

Breach of the Student Digital Code of Conduct

The AGTV or BJR will take action in response to a breach of the Student Digital Code of Conduct.

All breaches of Student Codes of Conduct will be recorded and reported to the student's family and school.

Actions may include:

- counselling the exchange student;
- requiring the offending post/s to be deleted;
- revoking permission to attend events (e.g. going on the Study Tour, or early return from the Study Tour);
- cancelling the student's exchange and arranging for the early return at the cost of the exchange student's family;
- referring suspected illegal online acts to the relevant law enforcement authority for investigation.